

Procedure to elect Vice Chairman from May 2020

Election of Vice Chairman at Full Council

1. Officers to write to members to ask for nominations for Vice Chairman in February. Nominations cannot include the Elected Mayor or the current Vice Chairman.
2. Any nominations received accompanied by a personal statement will be passed to the Democratic Services Manager for them to contact those nominated to confirm they are happy to have their name put forward for the role. Also to confirm that anyone nominated is not up for election in the following May. Nominations to be received no later than the 28 February.
3. At the Full Council meeting in March the Chairman will announce who has been nominated and ask for those members (and no others) to be formally proposed and seconded.
4. If only one member is proposed and seconded they will be the Vice Chairman for the forthcoming municipal year.
5. If more than one member is proposed and seconded then Council will be asked to vote for their preferred candidate. The candidate with the most votes will be elected as Vice Chairman. If there is a tie in the number of votes for first place the Chairman would have the casting vote. The vote will be held by way of secret ballot.

It will continue to be custom and practice that the Vice Chairman will be Chairman in the following Municipal Year.

Procedure agreed by Council at its meeting on 19 March 2019